

## PT Job Coach with the ARC, Fayette

*Perfect for retiree, college students or a second job!*

*This job has the opportunity to become full time!*

Are you looking for more than just another job? Do you want the work that you're doing be impactful in the lives of the clients your serve? Then consider joining our team at The Arc, Fayette. We are a provider of home, community and facility-based services with particular emphasis on individuals with disabilities and their families. We are committed to developing the potential and enhancing the quality of life of the people we serve.

- Our agency is committed to developing the potential and enhancing the quality of life of the people we serve. As a Job Coach, you'll be on the front lines of accomplishing this mission.
- We believe in respecting individual rights, promoting opportunities for choice and empowerment, and striving for equality and inclusion in the community.
- If you're looking for a rewarding part time position, then keep reading!

**We're looking for a Part Time Job Coach, working varied hours, including evenings based on participant and agency needs.**

### **Requirements:**

- Must be 18 years of older
- Must possess a High School Diploma or equivalent
- Must possess or be able to obtain all mandated state and federal clearances
- Must possess or be able to obtain ACRE (Association of Community Rehabilitation Educators) certification within 6 months of hire
- Must have reliable transportation, a valid driver's license and be insurable
- Experience working with individuals with intellectual and developmental disabilities (preferred)

### **Responsibilities:**

- Provide vocational training to individuals holding a job in the community working closely with the business/employer
- Participate in the development and implementation of the Individual Support Plan (ISP)
- Coordinate and schedule working hours with the individual and employer based on the ISP
- Develops and maintains good relationships with employers, serves as a liaison between client and employer assisting with clarification and resolution of issues as needed
- Ensures the safety of the in the individuals served

- Record and maintain records in accordance with departmental requirements
- Regular travel to job sights

**If you:**

- Desire an opportunity to gain on the job training
- Thrive in a team environment
- Are reliable and dependable
- Are able to think independently and solve problems
- Are organized, flexible and compassionate

**AND MOST IMPORTANTLY**

- Are looking for a job that makes a difference in people's lives
- Work with an agency that values everyone

Then apply today!

For more information about our agency and a complete job description for the Job Coach, please visit [www.arcfayette.org](http://www.arcfayette.org) and check out our available opportunities. The Arc, Fayette is an Equal Opportunity Employer.